

AGENDA

COMMITTEE ON ADMINISTRATION/INFORMATION SYSTEMS

July 27, 2004

**Aldermen Forest, Gatsas,
Osborne, Porter, Lopez**

5:30 PM

**Aldermanic Chambers
City Hall (3rd Floor)**

- 1.** Chairman Forest calls the meeting to order.
- 2.** The Clerk calls the roll.
- 3.** Resolution establishing a trust fund and pay-as-you-go fund in 2006 from monies that would be available after payoff of the fiscal year conversion bonds.
Gentlemen, what is your pleasure?
- 4.** Communication from Diane Prew, Director of Information Systems, requesting approval to allow the City of Rochester to purchase a copy of Manchester's Dog Licensing software subject to conditions stated.
Gentlemen, what is your pleasure?

TABLED ITEMS

A motion would be in order to remove any of the following items from the table for discussion.

- 5.** Communication from Diane Prew, Information Systems Director, advising that the Mail Operation Committee met to review the proposals and as a result a new proposal from Pitney Bowes was received that the committee will be meeting shortly to review.
(Note: Memo from Diane Prew dated 7/21/04 attached.)

- 6.** Report of the Committee on Administration/Information Systems recommending that the Board of Mayor and Aldermen provide funding for public access.
(Note: Tabled 6/14/04 pending meeting between MCAM, Solicitor and Finance to come up with agreement and bring back to next meeting.)
- 7.** Communication from Barbara Vigneault, Elderly Services Director, advising of CMC's proposal to provide community and medical services at the new Manchester Senior Activity Center.
(Note: Tabled 6/14/04.)
- 8.** Communication from Alderman Shea relative to procedures for citations.
(Note: Tabled 4/19/04 pending research to be done by City Clerk's Office with report back to Committee.)
- 9.** Report from City Solicitor regarding requested language for charter amendment relating to internal auditor and primary elections, if available.
(Note: Solicitor still working on it and will report back at July meeting.)
- 10.** Financial Restructuring proposal – response from Mayor, if available.
(Note: Mayor was requested to choose two departments.)
(Tabled 03/15/2004)
- 11.** Communication from Alderman Osborne requesting the contract compliance issues noted in the management letter be referred to the Committee on Administration.
(Tabled 03/15/2004 pending review of management letter.)
- 12.** If there is no further business, a motion is in order to adjourn.